



UK COORDINATOR

Role

To support the Expedition by providing a focal point of contact 'out of country'. Monitoring progress, liaising with agencies and families; coordinating any international emergency response if required.

Responsibilities

To act as the focal point of contact with the Expedition and provide support as required on a best endeavours basis.

To receive Safety Check Calls by voice, SMS or email from the Expedition and responding in accordance with Lost Communications procedure in the TERP PPR's. Safety Check Calls shall normally be daily but longer intervals may be agreed where necessary or appropriate and the risk is low.

To receive Alert messages from the Convoy and respond in accordance with PPR's.

To receive duress codes and respond in accordance with Communications procedures.

To monitor live tracking system(s) ensuring that tracks are broadly consistent with planned route and intended direction of travel.

To monitor local weather along the planned route.

To act as the Expeditions point of contact for International Rescue Coordination Centres (RCC) in case Panic Alarms are pressed.

To monitor the country political and security situation in and around Tip Toe's current and planned location using open sources (news, travel alerts etc.). To identify issues arising, bringing them to the attention of the Convoy Commander.

To hold Next of Kin and Emergency Contact information for the Expedition Team Members. To liaise with nominated Next of Kin or Emergency Contacts if required.

In the event of an incident:

To act as the point of contact with responding international Agencies and coordinate any international response.

After an incident, to receive and safely retain copies of incident / event logs and associated photographs and video clips in case of future need.